

t r a n s f o r m e r

SILENT AUCTION RULES

Thank you for participating in the **16th Annual transformer Silent Auction & Benefit Party!** All proceeds from Auction artwork sales will go to support artists and transformer's exhibitions & programs.

SILENT AUCTION BIDDING

Bidding at the Auction is by bid number. To receive a bid number an email address, phone number, and credit card for pre-swipe must be provided to Auction Registration Staff. Use only the registered bid number assigned to you by the Auction Registration Staff to bid on artworks. Place your assigned bid number on the bid sheet for the work you want to bid on, along with an appropriate bidding increment amount. Increment amounts are indicated at the top of each bid sheet.

The last bid number listed on a bid sheet once an artwork "lot" closes determines the winning bid. There are 6 artwork lots and 1 Experiences lot in the Auction. Lots are identified by color on the wall and top of each bid sheet.

PLACING YOUR BID NUMBER ON A BID SHEET IS A COMMITMENT THAT YOU WILL PURCHASE THE WORK. IF YOUR BID NUMBER IS THE LAST BID ON THE BID SHEET, YOU HAVE WON THE ARTWORK AND ARE REQUIRED TO HONOR YOUR BID WITH A PURCHASE OF THE WORK.

Transformer Staff will have all finalized bid sheets with winning bid numbers once each lot is closed. **Transformer** Staff will begin contacting winning bidders on Monday, October 28, 2019, and processing credit card payments the following day.

PAYMENT

Upon check-in, bidders are required to provide a credit card for pre-swipe. Credit card information will be held securely with **Transformer** Staff and used solely to process payment for artworks to the winning bidder. All winning bidders will receive notification of their winning bids on Monday, October 28 by both phone and email, and all payments will be processed on Tuesday, October 29 unless otherwise noted.

Bidders may request that payment be made by cash, personal check, or an alternative credit card at check-in or on Monday, October 28. Checks should be made payable to "**Transformer**". In the case that a check or credit card is not cleared/approved, the buyer will be liable to Transformer for all sums incurred.

Winning bidders must pay for their work or experience either Monday, October 28 – Thursday, October 31, 2019, or upon artwork pickup at **Transformer** from November 1 - 9, 2019. Please note **Transformer** is not open on Sundays.

PICK UP & DELIVERY

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Transfer of artwork will not occur until payment has been received in full. No artworks can be removed the night of the Auction. Winning bidders may choose to pick up their artwork from transformer at no cost beginning Friday, November 1, 2019 during designated pick up times below. Winning bidders may also choose to have their artwork delivered by HMB Art Transfer for a fee.

Artworks will be available for pick up at transformer from **12–5:30pm, Friday, November 1 – Saturday, November 9, 2019**, except Sundays. All Auction artworks must be picked up and paid for by **Saturday, November 9, 2019**. Please contact Alanna Reeves at **Transformer** to make payment or if you have any questions: alanna@transformerdc.org or **202.483.1102**.

HMB Art Transfer will deliver anywhere in or out of the Washington, DC area, and can crate and ship work worldwide. All shipping/delivery costs will be the responsibility of the buyer. HMB Art Transfer travels from DC to New York City on Wednesdays. Artwork installation by HMB Art Transfer is also available for an additional cost. **Transformer** is not responsible for acts or omissions of carriers or packers of purchased works, whether or not recommended by us. Payments for artwork delivery should be made directly to HMB Art Transfer. For additional information or to obtain an artwork delivery quote, please contact HMB Art Transfer directly at **202.439.8172** or hmbarttransfer@gmail.com.

All artwork must be picked up and paid for by November 9, 2019 unless special arrangements are made with **Transformer**. Please contact Alanna Reeves at **Transformer** with questions and to make payment at: alanna@transformerdc.org or **202.483.1102**. Payment can be made via cash, check, or credit card. **All Sales Are Final. No Purchases will be returned, refunded, or exchanged. All artworks are sold “AS IS” exhibited.**

CONDITIONS OF SALE

Each work or experience carries an estimated market value obtained from sources the artists or donors believe to be reliable, but no representation of warranty as to the actual resale value of any work being auctioned is made or implied. The estimated value is intended as a guide to assist you in your bidding.

CONDITIONS OF WORKS

Each Auction artwork is sold **“AS IS”**. All works should be personally viewed by prospective buyers or by their agents, to evaluate the condition of the property offered for sale. Limitations related to Experiences are detailed on their bid sheets and within the Auction catalogue.

Transformer makes no warranties or representation of any kind or nature with respect to any work of art, including but not limited to, any representations or warranty of description, genuineness, attribution, provenance or physical condition, nor as to the right of reproduction, if any.